

Manitoba
Education



Schools' Finance Branch
511-1181 Portage Avenue
Winnipeg, Manitoba
R3G 0T3

SEINE RIVER SCHOOL DIVISION

475-A SENEZ STREET
LORETTE, MANITOBA R0A 0Y0

FRAME BUDGET

FOR THE FISCAL YEAR ENDING JUNE 30, 2021

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2020/21 FRAME BUDGET

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OPERATING FUND SCHEDULE OF REVENUE AND EXPENSES

Budget for the Year Ending June 30, 2021

Revenue

Provincial Government	37,546,342
Federal Government	15,000
Municipal Government - Property Tax	18,208,658
- Other	-
Other School Divisions	250,000
First Nations	-
Private Organizations and Individuals	-
Other Sources	56,000
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	56,076,000

Expenses

Regular Instruction	31,515,742
Student Support Services	10,271,100
Adult Learning Centres	-
Community Education and Services	702,529
Divisional Administration	1,640,300
Instructional and Other Support Services	1,664,432
Transportation of Pupils	3,462,397
Operations and Maintenance	5,359,500
Fiscal	950,000
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	55,566,000

Current Year Operating Surplus (Deficit)	510,000
Net Transfers from (to) Capital Fund	(510,000)
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Net Current Year Surplus (Deficit)	0

**OPERATING FUND - REVENUE DETAIL
PROVINCE OF MANITOBA**

Budget for the Year Ending June 30, 2021

Funding of Schools Program

Base Support		
Instructional	8,242,550	
Additional Instructional Support for Small Schools	-	
Sparsity	471,423	
Curricular Materials	256,644	
Information Technology	265,199	
Library Services	393,521	
Student Services	1,414,079	
Counselling and Guidance	355,024	
Professional Development	166,819	
Physical Education	78,375	
Occupancy	<u>1,706,580</u>	13,350,214
Categorical Support		
Transportation	1,734,022	
Board and Room	-	
Special Needs: Coordinator/Clinician	410,630	
Special Needs: Level 2	1,240,700	
Special Needs: Level 3	952,963	
Senior Years Technology Education	155,843	
English as an Additional Language	140,250	
Indigenous Academic Achievement (included BSSIP)	396,000	
Indigenous and International Languages	-	
French Language Education	375,963	
Small Schools	7,022	
Enrolment Change	236,270	
Northern Allowance	-	
Early Childhood Development Initiative	71,124	
Literacy and Numeracy	342,192	
Education for Sustainable Development	<u>10,500</u>	6,073,479
Equalization		10,479,442
Additional Equalization		-
Formula Guarantee		-
Other Program Support		
School Buildings Support: "D" Projects	120,420	
Technology Education Equipment Replacement	28,600	
Skills Strategy Equipment Enhancement	-	
Other Minor Capital Support	-	
Prior Year Support		
Curricular Materials	-	
School Buildings Support: "D" Projects	-	
Technology Education Equipment	<u>-</u>	149,020
		<u><u>30,052,155</u></u>

**OPERATING FUND - REVENUE DETAIL
NON-PROVINCIAL GOVERNMENT SOURCES**

Budget for the Year Ending June 30, 2021

Federal Government

Tuition Fees	-		
Transportation of Pupils	-		
French Language Monitor	15,000		
English as an Additional Language (Adults)	-		
Other:	-		

		_____	15,000

Municipal Government

Special Requirement	24,435,000		
Less: Education Property Tax Credit	(5,198,820)		
Less: Tax Incentive Grant	(1,027,522)	18,208,658	
Other:	-		

		_____	18,208,658

Other School Divisions

Tuition Fees	-		
Transfer Fees	150,000		
Residual Fees	100,000		
Transportation of Pupils	-		
Other:	-		

		_____	250,000

First Nations

Tuition Fees	-		
Transportation of Pupils	-		
Other:	-		

		_____	0

Private Organizations and Individuals (Includes GBE's)

Regular Tuition	-		
International Tuition	-		
Continuing Education	-		
Other Tuition:	-		
Food Service	-		
Government Business Enterprises (GBE's)	-		
Other:	-		

		_____	0

Other Sources

Interest	5,000		
Donations	-		
Other:			
	Parking	11,000	
	Daycare	15,000	
	Rebates	25,000	

		_____	56,000

TOTAL NON-PROVINCIAL GOVERNMENT REVENUE

18,529,658

OPERATING FUND - EXPENSE BY FUNCTION AND BY OBJECT

Budget for the Year Ending June 30, 2021

FUNCTION OBJECT	100	200	300	400	500	600	700	800	900	2021 TOTALS	2020 TOTALS
	Regular Instruction	Student Support Services	Adult Learning Centres	Community Education and Services	Divisional Administration	Instructional and Pupil Support Services	Transportation	Operations and Maintenance	Fiscal		
Salaries	26,301,000	9,408,000	-	640,000	1,008,000	1,164,357	1,936,000	2,123,000		42,580,357	41,715,857
Employees Benefits and Allowances	1,443,000	642,000	-	23,000	115,000	118,000	215,000	328,000		2,884,000	2,853,000
Services	895,102	117,200	-	34,529	459,300	240,375	255,500	2,570,300		4,572,306	4,498,204
Supplies, Materials and Minor Equipment	2,430,640	103,900	-	5,000	58,000	131,100	1,055,897	338,200		4,122,737	4,152,539
Short Term Loan Interest and Bank Charges									50,000	50,000	50,000
Bad Debt Expense									-	0	0
Transfers	446,000	0	0	0	0	10,600	0	0	(PAYROLL TAX) 900,000	1,356,600	1,306,400
TOTALS	31,515,742	10,271,100	0	702,529	1,640,300	1,664,432	3,462,397	5,359,500	950,000	55,566,000	54,576,000

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OPERATING FUND - EXPENSE DETAIL: FUNCTION 100

Budget for the Year Ending June 30, 2021

REGULAR INSTRUCTION	10 ADMINISTRATION	SINGLE TRACK SCHOOLS *			80 DUAL TRACK SCHOOLS **	90 SENIOR YEARS TECHNOLOGY EDUCATION	TOTALS
		20 ENGLISH LANGUAGE	50 FRANÇAIS	70 FRENCH IMMERSION			
CODE OBJECT \ PROGRAM							
3XX SALARIES							
320 Executive, Managerial and Supervisory	2,511,000						2,511,000
330 Instructional - Teaching		11,486,000		3,752,400	6,985,600		22,224,000
350 Instructional - Other		61,000		22,000	83,000		166,000
360 Technical, Specialized and Service		160,000		58,000	102,000		320,000
370 Secretarial, Clerical and Other	760,000						760,000
390 Information Technology	320,000						320,000
Total Salaries	3,591,000	11,707,000	0	3,832,400	7,170,600	0	26,301,000
4XX EMPLOYEES BENEFITS AND ALLOWANCES	257,000	607,000		219,000	360,000		1,443,000
5-6XX SERVICES							
510 Professional, Technical and Specialized		43,300		16,400	26,800		86,500
520 Communications	118,500						118,500
540 Travel and Meetings	9,000	5,000		700	7,200		21,900
560 Tuition							0
570 Printing and Binding							0
580 Insurance and Bond Premiums							0
590 Maintenance and Repair Services		24,978		8,609	18,565		52,152
610 Rentals		300		100	200		600
630 Advertising	23,200						23,200
640 Dues and Fees		7,000			14,000		21,000
650 Professional and Staff Development	7,250						7,250
680 Information Technology Services	564,000						564,000
Total Services	721,950	80,578	0	25,809	66,765	0	895,102
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710 Supplies	24,090	464,787		239,384	393,737		1,121,998
740 Curricular and Media Materials		180,683		65,864	115,595		362,142
760 Minor Equipment		146,673		37,615	143,212		327,500
780 Information Technology Equipment		309,400		112,500	197,100		619,000
Total Supplies, Materials & Minor Equipment	24,090	1,101,543	0	455,363	849,644	0	2,430,640
95X-99 TRANSFERS							
960 School Divisions		377,000	63,600			5,400	446,000
980 Organizations, Individuals and Other Entities							0
Total Transfers	0	377,000	63,600	0	0	5,400	446,000
TOTALS	4,594,040	13,873,121	63,600	4,532,572	8,447,009	5,400	31,515,742

* 90% or more of enrolment is in one of the following instructional programs: English Language, Français, French Immersion.

** includes multi-track schools.

OPERATING FUND - EXPENSE DETAIL: FUNCTION 200

Budget for the Year Ending June 30, 2021

STUDENT SUPPORT SERVICES		10	30	40	50	60	70	
CODE	OBJECT \ PROGRAM	ADMINISTRATION /CO-ORDINATION	CLINICAL AND RELATED SERVICES	SPECIAL PLACEMENT	REGULAR PLACEMENT	RESOURCE SERVICES	COUNSELLING AND GUIDANCE	TOTALS
3XX	SALARIES							
320	Executive, Managerial and Supervisory	143,000						143,000
330	Instructional - Teaching				742,000	2,095,000	1,021,000	3,858,000
350	Instructional - Other				3,575,000	405,000		3,980,000
360	Technical, Specialized and Service						32,000	32,000
370	Secretarial, Clerical and Other	51,000						51,000
380	Clinician		838,000				506,000	1,344,000
390	Information Technology							0
	Total Salaries	194,000	838,000	0	4,317,000	2,500,000	1,559,000	9,408,000
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	20,000	32,000		386,000	128,000	76,000	642,000
5-6XX	SERVICES							
510	Professional, Technical and Specialized				7,500			7,500
520	Communications	1,200	5,400					6,600
540	Travel and Meetings	8,500	34,000		31,000		4,200	77,700
560	Tuition							0
570	Printing and Binding							0
580	Insurance and Bond Premiums							0
590	Maintenance and Repair Services	1,500						1,500
610	Rentals							0
630	Advertising		1,300		1,000			2,300
640	Dues and Fees	1,000						1,000
650	Professional and Staff Development							0
680	Information Technology Services	600			20,000			20,600
	Total Services	12,800	40,700	0	59,500	0	4,200	117,200
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies	6,500	8,500		3,500		37,000	55,500
740	Curricular and Media Materials							0
760	Minor Equipment				41,000			41,000
780	Information Technology Equipment		7,400					7,400
	Total Supplies, Materials & Minor Equipment	6,500	15,900	0	44,500	0	37,000	103,900
95X-99	TRANSFERS							
960	School Divisions							0
980	Organizations, Individuals and Other Entities							0
	Total Transfers	0	0	0	0			0
TOTALS		233,300	926,600	0	4,807,000	2,628,000	1,676,200	10,271,100

OPERATING FUND - EXPENSE DETAIL: FUNCTION 300

Budget for the Year Ending June 30, 2021

ADULT LEARNING CENTRES		10	20	
CODE	OBJECT \ PROGRAM	ADMINISTRATION AND OTHER	INSTRUCTION	TOTALS
3XX	SALARIES			
320	Executive, Managerial and Supervisory			0
330	Instructional - Teaching			0
350	Instructional - Other			0
360	Technical, Specialized and Service			0
370	Secretarial, Clerical and Other			0
390	Information Technology			0
	Total Salaries	0	0	0
4XX	EMPLOYEES BENEFITS AND ALLOWANCES			0
5-6XX	SERVICES			
510	Professional, Technical and Specialized			0
520	Communications			0
530	Utility Services			0
540	Travel and Meetings			0
560	Tuition			0
570	Printing and Binding			0
580	Insurance and Bond Premiums			0
590	Maintenance and Repair Services			0
610	Rentals			0
620	Property Taxes			0
630	Advertising			0
640	Dues and Fees			0
650	Professional and Staff Development			0
680	Information Technology Services			0
	Total Services	0	0	0
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT			
710	Supplies			0
740	Curricular and Media Materials			0
760	Minor Equipment			0
780	Information Technology Equipment			0
	Total Supplies, Materials & Minor Equipment	0	0	0
95X-99	TRANSFERS			
960	School Divisions			0
980	Organizations, Individuals and Other Entities			0
999	Recharge			0
	Total Transfers	0	0	0
TOTALS		0	0	0

OPERATING FUND - EXPENSE DETAIL: FUNCTION 400

Budget for the Year Ending June 30, 2021

COMMUNITY EDUCATION AND SERVICES		10	20	30	40	
CODE OBJECT \ PROGRAM		CONTINUING EDUCATION	ENGLISH AS AN ADDITIONAL LANGUAGE FOR ADULTS	COMMUNITY SERVICES AND RECREATION	PRE-KINDERGARTEN EDUCATION	TOTALS
3XX SALARIES						
320	Executive, Managerial and Supervisory					0
330	Instructional - Teaching					0
350	Instructional - Other				550,000	550,000
360	Technical, Specialized and Service				90,000	90,000
370	Secretarial, Clerical and Other					0
380	Clinician					0
390	Information Technology					0
	Total Salaries	0	0	0	640,000	640,000
4XX EMPLOYEES BENEFITS AND ALLOWANCES					23,000	23,000
5-6XX SERVICES						
510	Professional, Technical and Specialized				29,529	29,529
520	Communications					0
540	Travel and Meetings			5,000		5,000
570	Printing and Binding					0
580	Insurance and Bond Premiums					0
590	Maintenance and Repair Services					0
610	Rentals					0
630	Advertising					0
640	Dues and Fees					0
650	Professional and Staff Development					0
680	Information Technology Services					0
	Total Services	0	0	5,000	29,529	34,529
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies				5,000	5,000
740	Curricular and Media Materials					0
760	Minor Equipment					0
780	Information Technology Equipment					0
	Total Supplies, Materials & Minor Equipment	0	0	0	5,000	5,000
95X-99 TRANSFERS						
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0	0	0
TOTALS		0	0	5,000	697,529	702,529

OPERATING FUND - EXPENSE DETAIL: FUNCTION 500

Budget for the Year Ending June 30, 2021

DIVISIONAL ADMINISTRATION	10	20	30	50	
CODE OBJECT \ PROGRAM	BOARD OF TRUSTEES	INSTRUCTIONAL MANAGEMENT & ADMINISTRATION	BUSINESS AND ADMINISTRATIVE SERVICES	MANAGEMENT INFORMATION SERVICES	TOTALS
3XX SALARIES					
310 Trustees Remuneration	110,000				110,000
320 Executive, Managerial and Supervisory		269,000	220,000		489,000
360 Technical, Specialized and Service			89,000		89,000
370 Secretarial, Clerical and Other		51,000	269,000		320,000
390 Information Technology					0
Total Salaries	110,000	320,000	578,000	0	1,008,000
4XX EMPLOYEES BENEFITS AND ALLOWANCES	2,000	20,000	93,000		115,000
5-6XX SERVICES					
510 Professional, Technical and Specialized		77,000	46,000		123,000
520 Communications		2,400	28,000		30,400
540 Travel and Meetings	16,500	29,900	5,500		51,900
570 Printing and Binding					0
580 Insurance and Bond Premiums			54,000		54,000
590 Maintenance and Repair Services			4,000		4,000
610 Rentals			3,500		3,500
630 Advertising	1,000		3,000		4,000
640 Dues and Fees	63,000	2,000	17,000		82,000
650 Professional and Staff Development	25,000	7,500	7,000		39,500
680 Information Technology Services	4,500	1,500	1,000	60,000	67,000
Total Services	110,000	120,300	169,000	60,000	459,300
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT					
710 Supplies	2,000	8,000	15,000	5,500	30,500
740 Curricular and Media Materials			1,500		1,500
760 Minor Equipment			1,000		1,000
780 Information Technology Equipment				25,000	25,000
Total Supplies, Materials & Minor Equipment	2,000	8,000	17,500	30,500	58,000
95X-99 TRANSFERS					
960 School Divisions					0
980 Organizations, Individuals and Other Entities					0
999 Recharge					0
Total Transfers	0	0	0		0
TOTALS	224,000	468,300	857,500	90,500	1,640,300

OPERATING FUND - EXPENSE DETAIL: FUNCTION 600

Budget for the Year Ending June 30, 2021

INSTRUCTIONAL AND OTHER SUPPORT SERVICES		05 CURRICULUM CONSULTING & DEVELOPMENT ADMINISTRATION	10 CURRICULUM CONSULTING & DEVELOPMENT	20 LIBRARY / MEDIA CENTRE	30 PROFESSIONAL AND STAFF DEVELOPMENT	80 OTHER	TOTALS
CODE	OBJECT \ PROGRAM						
3XX	SALARIES						
320	Executive, Managerial and Supervisory	38,000					38,000
330	Instructional - Teaching		467,000		182,357		649,357
350	Instructional - Other			451,000			451,000
360	Technical, Specialized and Service						0
370	Secretarial, Clerical and Other	26,000					26,000
390	Information Technology						0
	Total Salaries	64,000	467,000	451,000	182,357	0	1,164,357
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	6,000	26,000	76,000	10,000		118,000
5-6XX	SERVICES						
510	Professional, Technical and Specialized					15,000	15,000
520	Communications		2,000				2,000
540	Travel and Meetings		2,000				2,000
560	Tuition						0
570	Printing and Binding						0
580	Insurance and Bond Premiums					4,000	4,000
590	Maintenance and Repair Services						0
610	Rentals						0
630	Advertising						0
640	Dues and Fees						0
650	Professional and Staff Development			750	216,625		217,375
680	Information Technology Services						0
	Total Services	0	4,000	750	216,625	19,000	240,375
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies				10,600	67,500	78,100
740	Curricular and Media Materials			53,000			53,000
760	Minor Equipment						0
780	Information Technology Equipment						0
	Total Supplies, Materials & Minor Equipment	0	0	53,000	10,600	67,500	131,100
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities					10,600	10,600
	Total Transfers					10,600	10,600
TOTALS		70,000	497,000	580,750	419,582	97,100	1,664,432

OPERATING FUND - EXPENSE DETAIL: FUNCTION 700

Budget for the Year Ending June 30, 2021

TRANSPORTATION OF PUPILS	10	20	70	80	90	
CODE OBJECT \ PROGRAM	ADMINISTRATION	REGULAR	ALLOWANCES IN LIEU OF TRANSPORTATION	BOARDING OF STUDENTS/ DORMITORIES	FIELD TRIPS AND OTHER	TOTALS
3XX SALARIES						
320 Executive, Managerial and Supervisory	89,000					89,000
350 Instructional - Other						0
360 Technical, Specialized and Service		1,721,000				1,721,000
370 Secretarial, Clerical and Other	126,000					126,000
390 Information Technology						0
Total Salaries	215,000	1,721,000		0	0	1,936,000
4XX EMPLOYEES BENEFITS AND ALLOWANCES	32,000	183,000				215,000
5-6XX SERVICES						
510 Professional, Technical and Specialized		99,000				99,000
520 Communications	4,000	6,500				10,500
540 Travel and Meetings	5,500	500				6,000
570 Printing and Binding						0
550 Transportation of Pupils			2,000			2,000
580 Insurance and Bond Premiums		70,000				70,000
590 Maintenance and Repair Services		6,000				6,000
610 Rentals						0
630 Advertising						0
640 Dues and Fees	500					500
650 Professional and Staff Development	1,500	9,000				10,500
680 Information Technology Services	15,000	36,000				51,000
Total Services	26,500	227,000	2,000	0	0	255,500
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710 Supplies	4,000	997,000			50,397	1,051,397
740 Curricular and Media Materials						0
760 Minor Equipment		4,500				4,500
780 Information Technology Equipment						0
Total Supplies, Materials & Minor Equipment	4,000	1,001,500		0	50,397	1,055,897
95X-99 TRANSFERS						
960 School Divisions						0
980 Organizations, Individuals and Other Entities						0
999 Recharge						0
Total Transfers	0	0	0	0	0	0
TOTALS	277,500	3,132,500	2,000	0	50,397	3,462,397

OPERATING FUND - EXPENSE DETAIL: FUNCTION 800

Budget for the Year Ending June 30, 2021

OPERATIONS AND MAINTENANCE		10	20	50	70	80	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	SCHOOL BUILDINGS MAINTENANCE	SCHOOL BUILDINGS REPAIRS AND REPLACEMENTS	OTHER BUILDINGS	GROUND	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory	89,000					89,000
360	Technical, Specialized and Service		1,987,000		24,000		2,011,000
370	Secretarial, Clerical and Other		23,000				23,000
390	Information Technology						0
	Total Salaries	89,000	2,010,000	0	24,000	0	2,123,000
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	15,000	310,000		3,000		328,000
5-6XX	SERVICES						
510	Professional, Technical and Specialized		73,000				73,000
520	Communications	4,000					4,000
530	Utility Services		812,000		33,000		845,000
540	Travel and Meetings	7,000	3,200				10,200
570	Printing and Binding						0
580	Insurance and Bond Premiums		212,000		5,000		217,000
590	Maintenance and Repair Services		464,000	555,000	15,000	200,000	1,234,000
610	Rentals		1,000			3,000	4,000
620	Property Taxes		130,000		41,000		171,000
630	Advertising	2,000				500	2,500
640	Dues and Fees	500					500
650	Professional and Staff Development	1,500	4,000				5,500
680	Information Technology Services	600	3,000				3,600
	Total Services	15,600	1,702,200	555,000	94,000	203,500	2,570,300
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies	4,000	254,000		1,200	5,500	264,700
740	Curricular and Media Materials						0
760	Minor Equipment	500	60,000		10,000	3,000	73,500
780	Information Technology Equipment						0
	Total Supplies, Materials & Minor Equipment	4,500	314,000	0	11,200	8,500	338,200
960	School Divisions						
999	Recharge						0
TOTALS		124,100	4,336,200	555,000	132,200	212,000	5,359,500

STUDENT ENROLMENTS (FRAME) AND TRANSPORTATION STATISTICS

ENROLMENTS BY PROGRAM	Estimated F.T.E. Enrolment September 30, 2020
REGULAR INSTRUCTION	
English Language - Single Track	2,179.0
Francais - Single Track	-
French Immersion - Single Track	795.0
Dual Track	
- English Language	751.0
- Francais	-
- French Immersion	639.0
- Other Bilingual	-
Senior Years Technology Education	-
TOTAL NUMBER OF FULL TIME EQUIVALENT K - 12 STUDENTS	<u><u>4,364.0</u></u>

TRANSPORTATION OF PUPILS	
TRANSPORTED STUDENTS (September 30)	3,040
TOTAL KILOMETERS - LOG BOOK (For the period ended June 30)	1,360,638
TOTAL KILOMETERS - BUS ROUTES (For the period ended June 30)	1,351,638
LOADED KILOMETERS (For the period ended June 30)	831,552

FULL TIME EQUIVALENT PERSONNEL EMPLOYED

For the 2020/21 Fiscal Year

CODE	OBJECT \ FUNCTION	FUNCTION 100	FUNCTION 200	FUNCTION 300	FUNCTION 400	FUNCTION 500	FUNCTION 600	FUNCTION 700	FUNCTION 800	TOTALS
320	Executive, Managerial, and Supervisory	21.50	1.00			3.75	0.25	1.00	1.00	28.50
330	Instructional - Teaching	237.95	44.20				7.25			289.40
350	Instructional - Other	6.43	127.85		10.00		12.50			156.78
360	Technical, Specialized and Service	10.85	0.50		1.00	1.00		74.50	42.95	130.80
370	Secretarial, Clerical and Other	20.50	1.00			6.50	0.50	2.50	0.50	31.50
380	Clinician		15.40							15.40
390	Information Technology	5.00								5.00
TOTALS (excluding Trustees)		302.23	189.95	0.00	11.00	11.25	20.50	78.00	44.45	657.38

510 Clinicians contracted/outsourced/private or employed by other divisions on a Full Time Equivalent basis		
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310 TRUSTEES		9.00
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**CALCULATION OF ADMINISTRATION COSTS
AS A PERCENTAGE OF TOTAL EXPENSES**

Administration Costs

Divisional Administration, Function 500	1,640,300
Less: Liability Insurance	54,000
Administration portion of self-funded expenses (see below)	0 *
Trustee election costs	-
	<u>1,586,300 (A)</u>

Expense Base

Total Operating Expenses	55,566,000
Plus: Transfers to Capital	510,000
Less: Adult Learning Centres, Function 300	0
	<u>56,076,000 (B)</u>

Percentage (A) / (B)

2.83%

% increase in 2020/21 Special Requirement

2.00% Limit Met

Maximum Allowable Percentage

3.03%

Special Requirement Limit	Met	Exceeded
If FTE Enrolment is 5,000 or over	2.70%	2.40%
If FTE Enrolment is 1,000 or less	3.53%	3.42%
If FTE enrolment is between 1,000 and 5,000	3.03%	2.94%
Northern Division	4.25%	4.25%
If FTE enrolment is between 1,000 and 5,000:		
2% Special Requirement limit met - To a maximum of 3.53%	$2.94\% + (5,000 - \text{enrolment}) \times 0.0001475\%$	
2% Special Requirement limit exceeded - To a maximum of 3.42%	$2.85\% + (5,000 - \text{enrolment}) \times 0.0001425\%$	

Self-Funded Expenses (fully offset by incremental revenues):

Foreign Student Programs

Expenses ⁽¹⁾	
Instructional	-
Administration (deducted above)	-
Other: _____	-
	<u>0</u>
Associated Revenue ⁽²⁾	<u>-</u>

Self-Administered Pension Plans

Expenses ⁽¹⁾	
Administration (deducted above)	-
Other: _____	-
	<u>0</u>
Associated Revenue ⁽²⁾	<u>-</u>

(1) Incremental costs of the program.

(2) Tuition fees from foreign students or the pension plan administration fee.