



POLICY: **KG COMMUNITY USE OF SCHOOL FACILITIES**

REGULATION:

EXHIBIT:

The Seine River School Division supports community use of school facilities under its control where feasible and practical, although the priority is to meet the needs of the students of the Division. All school use applications are managed directly at the school level. Larger scope community recreation commission, nursery school, daycare or joint use agreements will be managed by the Division.

Generally, use fees will not be charged for community recreation, non-profit child centred and non-profit community based activities. For profit based groups, a fee may be charged dependent on the size of the group and frequency of use. These fees are determined by the school in consultation with the Division. If the activity is planned to occur outside of normal school hours (weekends) where a custodian is required, the group will pay the total costs of the custodial time incurred by the Division.

Liability insurance coverage for all groups is encouraged. For groups not having access to this type of insurance, the Division, through its' insurers makes it available to outside groups for a nominal fee.

The school use application form, including liability insurance options is available on the School and Division ([www.srsd.mb.ca](http://www.srsd.mb.ca)) websites.

### **Types and priority of school use:**

#### **1 - School/Student**

Any function or activity, organized primarily by and for the students of the school will be deemed a school activity provided it is approved by the principal and supervised by members of the teaching staff or designate.

#### **2 - Community Recreation**

Any function or activity that is organized and sponsored/sanctioned by a municipal or community recreation commission

#### **3 - Non-profit, child centred**

Groups such as Scouts, 4H, community sports

#### **4 - Non-profit, Community Groups**

Groups such as adult sports activities, church groups

APPROVED: September 25,2012

REVISED:

SOURCE:

OTHER REFERENCE:



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**5 - Profit, child centered**

Groups where a fee is charged for attendance and instruction for children/youths - ie. Karate or dance lessons

**6 - Profit Groups**

Groups where a fee is charged for attendance and instruction for adults

**General Conditions of use:**

- School activities are first priority
- If an outside use time conflicts with a school activity, reasonable efforts will be made to provide ample notice to the group of the school's unavailability at that time
- functions should not interfere with school activities
- the applicant accepts responsibility for the actions of participants and for damages to the school facilities relating to the activity and will reimburse the Division for any damages beyond reasonable wear and tear
- the smoke free policy will be respected at all times
- mature and responsible persons are in attendance and supervising the activity at all times

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